



APPLICATION FOR HIRE OF COUNCIL RESERVES

SEASONAL USE OF SPORTSGROUNDS & PAVILIONS

APPLICANT INFORMATION

Club/Organisation

ABN or ACN

Postal address

Suburb

Postcode

Type of organisation

Private

Commercial

Non-Profit Organisation (attach evidence)

Primary Contact

Given

Surname

Position

Telephone

Mobile

Email

President

Given

Surname

Telephone

Mobile

Email

Secretary

Given

Surname

Telephone

Mobile

Email

Treasurer

Given

Surname

Telephone

Mobile

Email

May we add your details to Council's Online Community Directory?

Yes

No

Please nominate one of the above contacts as Community Liaison

LEAGUE INFORMATION

Association League	Contact Person	Phone
1		
2		
3		
4		

AGREEMENT

The conditions of hire included with this application apply to any booking made upon acceptance of this application. Please ensure you read carefully before signing.

I/We, _____ in my/our position as _____
confirm that I am/we are over the age of 18 years, am/are authorised to make this application and undertake to ensure that the hirer complies with its/his/her obligations under the Conditions of Hire.

I/We confirm the truth and accuracy of all details provided in this application and acknowledge that the area to which this application applies is restricted to the area nominated in this application.

I/We further acknowledge that the Council shall be entitled to recover such charges from the hirer in accordance with the conditions of hire.

I/We acknowledge receipt of the conditions of hire and agree to the terms and conditions stated therein.

I/We further undertake to be responsible for ensuring that all individuals or groups using the venue in association with this application shall comply with the conditions.

I/we agree to the terms stated above Yes No

Signature

Date

PRIVACY STATEMENT

The information provided as part of this form will be used by the City of Stonnington to assist in the provision, planning and development of venues and facilities for hire within the municipality. Council is unable to authorise the use of a venue or facility unless all information requested in this form (including personal information) is provided. Information provided by you will only be used for the purpose for which it was collected. The information provided will not be disclosed to any outside organisation or third party. Individuals about whom 'personal information' is provided in the application may apply to the City of Stonnington's Privacy Officer on telephone 8290 1333 for access to or correction of information. Council's Privacy Policy may be viewed on its website (www.stonnington.vic.gov.au) or at the Stonnington City Centre (311 Glenferrie Road, Malvern).

ATTACHMENTS

- Club Players Information Including Postcodes
- Public Liability Insurance – Certificate of Currency
- Competition Fixtures
- Liquor Licence (if applicable)
- Food Registration (if applicable)
- Previous Year's Financial Statement
- Risk Management Plan
- Code of Conduct
- Sportsground Allocations
- Training Schedule

Certificate of Incorporation

**Application for Hire of Council Reserves
Seasonal Use of Sportsgrounds & Pavilions**

CITY OF STONNINGTON

PO Box 58 Malvern, Victoria 3144

T: 03 8290 1112

F: 03 8290 1198

E: recreationsservices@stonnington.vic.gov.au