



**Application to film in the City of Stonnington**

**Name of Applicant:** .....

**Date of application:** .....

**Production Company:** .....

**Production Company ABN:** .....

**Production Company Address:** .....  
(invoice details)  
.....

**Phone:** ..... **Mobile:** .....

**Fax:** ..... **Email:** .....

**Production Manager:** .....

**Location Manager (on site):**..... **Mobile:** .....

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**Title of Activity:** .....

**Location:** ..... **Unit Base:** .....

**Date and Time of use:** .....

**Number of Cast and Crew:** .....

**Activity on:** Private Property  Council owned land

**Proposed Activity (please attach if necessary):**  
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**Issues of Concern:** Firearms  Car Accidents  Safety

**Any activity that may cause alarm (hold-up etc):** .....

**Steps to minimise public disturbance (notification):** .....  
.....  
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**Number of Essential Vehicles:** ..... **Other Vehicles:** .....

*Where parking restrictions apply, please complete the form on the following page.*

## Application to Reserve Parking Spaces and Parking Permits

**NOTE: THE FILM CREW IS RESPONSIBLE FOR RESERVING PARKING SPACES—COUNCIL DOES NOT RESERVE PARKING.**

A fee per vehicle per day will apply at the following rates:

Trucks: \$70.00

Cars: \$30.00

Location/s	Date/s	Time/s	#Cars	#Trucks GVM/length

**Layout Map for preferred parking area or unit base layout (Please attach if necessary):**

**Please Attach:**

1. A copy of Certificate of Currency of Public Liability Insurance
2. A brief description of the action being shot
3. Map of location and preferred parking spaces

**NOTE:**

**THE FILM CREW ARE RESPONSIBLE FOR RESERVING  
PARKING SPACES—COUNCIL DOES NOT RESERVE PARKING**

4. Location Agreement (if applicable)
5. Resident/Trader Notification

**Conditions of Activity Location Permits**

- Activity must not cause any damage to Council property. The permit holder shall bear the cost of any repairs.
- Permit must be kept on site and produced upon request by Council Officer
- All litter in activity location must be disposed of by permit holder.
- The Production Company agrees to comply with all the local laws of the City of Stonnington and all other relevant legislation and City of Stonnington Special Conditions provided.
- At no time are the crew to obstruct the flow of pedestrians or force pedestrians onto roadways to pass obstruction—a maximum of four people are allowed on the footpath at any one time.
- Equipment and frequently accessed vehicles must be marked with traffic cones—warning signs must be placed on footpath to advise of activity and marshals used where appropriate.
- Traders/Residents in the surrounding area must be consulted in relation to the activity of the permit holder (letter drop). Council must be informed of any objections.

**Conditions of Parking—SUBJECT TO INFRINGEMENTS**

- DISPLAY PERMIT hanging on the rear vision mirror—permit details must be displayed facing forward (remove permit when driving).
- Ensure to only park within specified Permit Area ONLY.
- Permit does not apply for statutory parking signs such as Clearways, No Stopping, etc, or parking zones of 30 minutes or less.
- Equipment and frequently accessed vehicles must be marked with traffic cones—warning signs must be placed on footpath to advise of activity and marshals used where appropriate.

**Indemnification**

The Production Company agrees to indemnify the City of Stonnington against all claims or suits of any kind whatsoever against the City of Stonnington or loss, damage or injury of any kind arising out of the negligence or unlawful conduct of the Production Company, its employees, agents or otherwise.

Signed for, and on behalf of, the Production Company who warrants that he/she is authorised to sign this Application on behalf of the Production Company.

Signature: .....

Name: .....

Title: .....

**Contact City of Stonnington:**

PH: (03) 8290 1333    FAX: (03) 9521 2255    Email: [filmandeventpermits@stonnington.vic.gov.au](mailto:filmandeventpermits@stonnington.vic.gov.au)

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