



TRADE PERSON PARKING PERMIT APPLICATION FORM

See the attached terms and conditions of permit issue and use

Resident Details

Name
Surname Given Name/s

Residing at:
No. Street Name Suburb

Phone No:
Home Business Mobile

Trades Person Details

Contact Name
Surname Given Name/s

Company

Phone No:
Business Mobile

Date/s on which permits are required: _____ – _____ No. of permits: _____

Proof of residency required: existing valid parking permit, rate notice, lease agreement, contract of sale, driver licence
Note: If the Trades Person, is making the application on behalf of the resident, a letter from the rated owner or resident confirming the works must be provided in addition to the above.

I, the undersigned, declare that I have received and read Parking Scheme conditions and information and undertake to fully comply with them at all times. I understand that a breach of these conditions may result in the issue of parking infringement notices and/or in the cancellation of all permit privileges. I further declare that all information supplied in this application form is true and correct.

Signed: Date:

Trades Person Permit applicants must also complete the following:

If not the owner/resident of the property, a letter from the owner/resident confirming the works to be completed must be provided with your application. Residents who do not already hold residential parking permits will also be required to provide proof of residency as outlined above.

Duration of works: _____ Type of Property eg: house / flats / commercial _____
If longer than 4 weeks a 'Works Zone' will be required. Applications can be made at Council's Building Department

Details of works: _____

Documentation provided with this application: (circle one) Quote for Works Letter from owner/resident

Will the resident be residing at the property during the works? (circle) Yes / No

Permits are issued at the discretion of Council and the following restrictions will apply:

- Permits will be issued for a maximum of one (1) month. **There will be no extension of this time.**
- A fee applies to each permit issued.
- If the works are likely to take longer than one (1) month the applicant must also apply for the installation of a 'Works Zone'. This application must be made at the time of issue of the Tradespersons permit or it may not be installed by the time that the Tradespersons permit expires. **Note: Tradespersons permits will not be renewed while the applicant is waiting for the installation of a 'Works Zone'.**
- **Lost or Stolen permits will not be replaced.**

Office Use Only: documentation attached (circle): Letter from owner/resident Proof of residency

Application Approved by: _____ Date: _____

Receipt Number: _____ Permit Number: _____

In accordance with the City of Stonnington Privacy Policy, your personal details will only be used for purposes relating to the Residential Parking Scheme. To access or amend your details or for further information, please contact Councils Privacy Officer on 8290 1333.