

APPLICATION FOR PLANNING PERMIT

Lodging a Planning Permit Application

Applications made under section 47 (1)(a) of the *Planning and Environment Act 1987* must include the information required by Regulation 13 of the *Planning and Environment Regulations 2015*.

Council’s preferred lodgement method is online via the [ePlanning Portal](#). Alternatively, applications can be lodged in person at the Planning Counter at 311 Glenferrie Road, Malvern, emailed to council@stonnington.vic.gov.au or sent via post to Statutory Planning PO Box 53 Malvern 3144.

Application for a planning permit under the Neighbourhood Character Overlay (Schedule 1 – Hedgeley Dene Precinct).

Applicant details:	
Applicant Name(s):	
Preferred Contact (if applicable):	
Address:	
Email:	
Phone No:	

Land affected by the application:							
Address of the land:							
Title particulars of the land:	Vol:		Fol:		Lot No.:		Plan Ref:

NOTE: A full copy of title and plan, including any covenant details, must be supplied.

Proposal description - clearly describe the tree works proposed:

Describe the existing use of the land:

Estimated cost of Development:	
State the estimated cost of the proposed development (if applicable). Be aware that you may be required to verify this estimate.	\$

Owner of the land (if not the applicant):

Name(s):	
Company details (if applicable):	
Address:	

Declaration:

I declare that all the information in this application is true and correct and the owner (if not myself) has been advised of the application.

Name:			
I am the (tick):	Owner:		Applicant:
Signature:		Date:	

NOTE: Remember it is against the law to provide false or misleading information, which could result in a heavy fine and cancellation of the permit.

Information to include with your application**General**

	A completed planning permit application form (this can be completed via ePlanning when submitting the application)
	A recent Copy of Title, including relevant lot plan and any restrictions listed on title. A title can be obtained from www.landata.vic.gov.au
	Payment of the applicable application fee

Hedgeley Dene Tree Works

Works to be performed (tick):	Pruning		Removal	
	Details of the tree(s) – including tree height (from ground level) and trunk dimensions			
	Arborist report that assesses the health of the tree, the useful life expectancy of the tree and its form and vigour. The report should include a recommendation for an remedial works to improve the health of the tree.			
	Photos of the tree			
	Site Map – show the location of the trees affected by this application in relation to yours and neighbouring properties			

NOTE: These requirements may vary depending on the extent of the proposed development. This list of information to be provided is not exhaustive and is intended as a guide for applicants only. Additional items may be required to enable a proper consideration of an application. Council reserves the right to request additional information pursuant to Section 54(1) of the Planning and Environment Act 1987.

Privacy Collection Notice

In accordance with the Planning & Environment Act 1987, for the purpose of enabling consideration and review as part of a planning process, Council collects your name, contact details and signature (Personal Information), including any material submitted such as plans and other documents.

The information you provide will be used for the following purposes:

- correspond with you about your permit application
- be made available for public viewing and copying (including electronically) to any interested parties - this may be a notice onsite, in a newspaper, online via ePlanning and/or by post
- if necessary, forward your application to a Statutory Referral Authority, to other Council departments and report on it or applications more generally
- be recorded in the permit register (no name or personal details are visible in the online register).

If you do not provide your Personal Information your application will be deemed invalid. If you wish to access or alter any of the Personal Information that you have supplied to Stonnington City Council, please contact Council's Privacy Officer by telephoning 03 8290 1333 or emailing council@stonnington.vic.gov.au. For more information about how Council handles Personal Information, please refer to our [Privacy Policy](#).