

EXTENSION OF TIME REQUEST

Extension of time requests

In accordance with Section 69 of the *Planning and Environment Act 1987* a permit can be extended:

Before the permit expires or within 6 months afterwards, the owner or the occupier of the land to which it applies, or another person with the written consent of the owner, may ask the responsible authority for an extension of time.

The owner or occupier of land to which a permit for a development applies, or another person with the written consent of the owner, may ask the responsible authority for an extension of time to complete the development or a stage of the development if—

- (a) *the request for an extension of time is made within 12 months after the permit expires; and*
- (b) *the development or stage started lawfully before the permit expired.*

Council's preferred lodgement method is online via the [ePlanning Portal](#). Alternatively, applications can be lodged in person at the Planning Counter at 311 Glenferrie Road, Malvern, emailed to council@stonnington.vic.gov.au or sent via post to Statutory Planning PO Box 53 Malvern 3144.

Applicable Fee

A fee applies for an Extension of Time request. Upon submission of this form our Planning Support team will contact you with a fee request. Please see our [Fees Guide](#) or over the page for more information on application fees.

Application for an extension of time to a planning permit

Applicant details:

Applicant Name(s):	
Preferred Contact (if applicable):	
Address:	
Email:	
Phone No:	

Extension Request:

Planning Permit No:					
Affected address:					
Extension of time for:	Commencement		Completion:		Both:
Period of time requested:					
Reason for requesting the extension:					

Who is making this request?

Is this request being made by the owner of the land?

Yes, I am the owner

No, I am not the owner

If no, you must provide written consent from the owner and attach to this request.

Signature:

Date:

NOTE: Remember it is against the law to provide false or misleading information, which could result in a heavy fine and cancellation of the permit.

Extension of Time Fees

Extension of time to a class 7, 8, 9 or 10 permit (VicSmart)	\$120.00
Extension of time to a class 2, 3, 4, 5 or 6 permit (Single Residential)	\$360.90
Extension of time to a class 17, 18, 19, 20 or 21 permit (Subdivision)	\$575.00
Extension of time to a class 11, 12 or 13 permit (Other Development less than \$5m)	\$1,245.00
Extension of time to a class 14, 15 or 16 permit (Other Development more than \$5m)	\$2,070.00

Privacy Collection Notice

In accordance with the *Planning & Environment Act 1987*, for the purpose of enabling consideration and review as part of a planning process, Council collects your name, contact details and signature (Personal Information), including any material submitted such as plans and other documents.

The information you provide will be used for the following purposes:

- correspond with you about your permit application
- be made available for public viewing and copying (including electronically) to any interested parties - this may be a notice onsite, in a newspaper, online via ePlanning and/or by post
- if necessary, forward your application to a Statutory Referral Authority, to other Council departments and report on it or applications more generally
- be recorded in the permit register (no name or personal details are visible in the online register).

If you do not provide your Personal Information your application will be deemed invalid. If you wish to access or alter any of the Personal Information that you have supplied to Stonnington City Council, please contact Council's Privacy Officer by telephoning 03 8290 1333 or emailing council@stonnington.vic.gov.au. For more information about how Council handles Personal Information, please refer to our [Privacy Policy](#).