

APPLICATION TO AMEND A PLANNING PERMIT

Amending a Planning Permit

Section 72 or Secondary Consent?

A Section 72 Amendment is an amendment that is made under the Planning and Environment Act 1987. Section 72 Amendments are required when a change requires what the permit allows or permit conditions to be amended, there is potential material detriment as a result of proposed changes.

Secondary Consent amendments can only be used to make small changes to endorsed plans. Changes can only be considered under Secondary Consent if they don't result in a transformation of the proposal, don't require primary consent under the scheme, is of no consequence under the relevant planning controls and is not contrary to a specific requirement of the permit.

Lodging your application to amend a planning permit

Applications made under Section 72 of the *Planning and Environment Act 1987* must include the information required by Regulation 14 of the *Planning and Environment Regulations 2015*.

When submitting an amendment application ensure that all plans are of the same scale and type as those that have been approved. Ensure that all amendments are clearly highlighted on any new plans submitted, as failure to do so is likely to result in delays. Highlight changes by using different colours, highlighter pens or bubbles around amendments, etc

Council's preferred lodgement method is online via the [ePlanning Portal](#). Alternatively, applications can be lodged in person at the Planning Counter at 311 Glenferrie Road, Malvern, emailed to council@stonnington.vic.gov.au or sent via post to Statutory Planning PO Box 53 Malvern 3144.

Application to amend a planning permit

Planning Permit Amendment:

Planning Permit No:			
Type of amendment (tick):	Section 72		Secondary Consent

Applicant details:

Applicant Name(s):	
Preferred Contact (if applicable):	
Address:	
Email:	
Phone No:	

Land affected by the application:

Address of the land:								
Title particulars of the land:	Vol:		Fol:		Lot No.:		Plan Ref:	

NOTE: A full copy of title and plan, including any covenant details, must be supplied for Section 72 Amendments.

Stonnington City Centre
 311 Glenferrie Road, Malvern
 Stonnington Services and Visitor Hub
 Chatham Street, Prahran Square, Prahran
 Stonnington Depot (Administration Building)
 293 Tooronga Road, Malvern

PO Box 58, Malvern Victoria 3144
 T 8290 1333 F 9521 2255
 E council@stonnington.vic.gov.au
 AUSDOC DX 30108
stonnington.vic.gov.au

Proposed amendments:

Describe the existing use of the land:

Estimated difference in the cost of development:

If the permit allows development, state the difference in estimated cost between the development allowed by the permit and the development to be allowed by the permit as amended (ie cost increase).

\$**Owner of the land (if not the applicant):**

Name(s):

Company details (if applicable):

Address:

Declaration:

I declare that all the information in this application is true and correct and the owner (if not myself) has been advised of the application.

Name:

I am the (tick):

Owner:

Applicant:

Signature:

Date:

NOTE: Remember it is against the law to provide false or misleading information, which could result in a heavy fine and cancellation of the permit.

Information to include with your application**General**

A completed planning permit amendment application form (this can be completed via ePlanning when submitting the application)

For a Section 72 Amendment a recent Copy of Title, including relevant lot plan and any restrictions listed on title. A title can be obtained from www.landata.vic.gov.au

Payment of the applicable [application fee](#)

Amended plans and endorsed reports as applicable.

Written description of the amendment and assessment against relevant planning policy as applicable.

Privacy Collection Notice

In accordance with the Planning & Environment Act 1987, for the purpose of enabling consideration and review as part of a planning process, Council collects your name, contact details and signature (Personal Information), including any material submitted such as plans and other documents.

The information you provide will be used for the following purposes:

- correspond with you about your permit application
- be made available for public viewing and copying (including electronically) to any interested parties - this may be a notice onsite, in a newspaper, online via ePlanning and/or by post
- if necessary, forward your application to a Statutory Referral Authority, to other Council departments and report on it or applications more generally
- be recorded in the permit register (no name or personal details are visible in the online register).

If you do not provide your Personal Information your application will be deemed invalid. If you wish to access or alter any of the Personal Information that you have supplied to Stonnington City Council, please contact Council's Privacy Officer by telephoning 03 8290 1333 or emailing council@stonnington.vic.gov.au. For more information about how Council handles Personal Information, please refer to our [Privacy Policy](#).