

PRE-APPLICATION MEETING REQUEST

Pre-application meetings

Some land use and permit applications are more complex than others. For a fee, you can request for a pre-application meeting with a planning officer if your application is:

- For a residential / mixed use site where the only trigger is a Heritage Overlay
- For a residential / mixed use site (Medium (2-6 dwellings / up to 6 storeys))
- For Commercial / Non Residential Use OR a Pre Application because of an Enforcement matter
- For large mixed use or other large-scale development (High-rise (7+ storeys))

Note: additional fees may be applicable for 'add-on' services such as expert advice (urban designer, traffic, ESD) or recurrent pre application advice.

Submitting a request

Council's preferred lodgement method is online via the [ePlanning Portal](#). Alternatively, a request can be made using this form and lodged in person at the Planning Counter at 311 Glenferrie Road, Malvern, emailed to council@stonnington.vic.gov.au or sent via post to Statutory Planning PO Box 53 Malvern 3144.

When submitting a request, provide as much detail as possible to assist with meaningful discussions about your proposal. Include information such as:

- Site plans or concept drawings
- Photos of the site
- Any other information to help us assess the proposal

Applicable Fee

A fee applies for a Pre Application Meeting request. Upon submission of this form our Planning Support team will contact you with a fee request. Please see our [Request pre-application advice](#) page for more information on applicable fees.

Meeting Date

Once your application has been submitted and payment made, your request will be allocated to a Statutory Planner. Following a preliminary assessment, the Planner will coordinate a suitable meeting date with you.

Pre-application meeting request

Site details:	
Property address:	
Applicant details:	
Name(s):	
Preferred Contact Name(s) (if applicable):	
Address:	
Email:	
Phone No:	

Type of Pre Application Meeting Request:

Heritage Overlay trigger only		\$300.00
A residential / mixed use site (Medium (2-6 dwellings / up to 6 storeys))		\$800.00
Commercial / Non Residential Use OR a Pre Application because of an Enforcement matter		\$300.00
Large mixed use or other large-scale development (High-rise (7+ storeys))		\$1500.00

Description of proposal: